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| Work Completion Form |  |

## **Project Name:**

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| --- | --- | --- | --- | --- | --- |
| Contact Person: |  | | Designation: |  | |
| Software Engineer: |  | | Project Name: |  | |
| Address: |  | | | | |
| Project Manager |  | Email: | | |  |
| Kick-Off Date: |  | Completion Period: | | |  |

## **Scope Of Work:**

|  |  |  |
| --- | --- | --- |
| Action item Done | Status |  |
|  |  | |
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## *Project Completion Signatures (Graphic Designer, Project Manager, Client)*

*By signing this document, you certify that the project has been successfully completed and all Deliverable concerning the scope of work agreed is in orders*

Name: Date: Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***(Graphic Designer)***

Name: \_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_Signature: \_\_\_\_\_\_\_\_\_

***(Project Manager)***

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***(Client/Customer/Project Owner)***